



4205 Lancaster Ln, Ste 109, Plymouth, MN 55441 612-333-5577 www.Executive-Exteriors.com

JOB DESCRIPTION

TELEMARKETER

Responsibilities

- **CALLS** to prospect homeowners for in-home estimate for home improvement projects
- Works a minimum of 15 hours per week
- Records prospect information neatly and accurately
- Turns over all leads to manager at the end of each shift

Requirements/Skills

- **Must be a strong communicator**
- **Must be positive and outgoing**
- **Must be experienced in outgoing phone cold calls**
- **Must be goal oriented and self motivated**